

BMS Early Careers Programme – Finance Apprenticeship

This is a fantastic opportunity to join our Early Careers programme, working closely with a variety of experienced Finance professionals, with exposure across other areas of the group. This position will provide an opportunity to join a growing and busy business, learning 'on-the-job' in a dynamic and collaborative environment whilst studying for an industry recognised qualification, enrolling onto the Level 3 Assistant Accountant course. You will be given the opportunity to learn the key elements of the finance monthly reporting process with an emphasis on the fundamentals of booking keeping, cash management, debtor and creditor ledgers and good financial control practices. You will also be rotating across the different areas within the Finance team to broaden your exposure to a variety of roles & responsibilities.

This role will be based in our London office, with the opportunity to work from home in a hybrid fashion.

About BMS

BMS is a dynamic, independent global broker established in 1980, delivering specialist insurance, reinsurance, and capital markets advisory services. Our purpose is to help people, businesses and communities flourish and prosper in a world of risk. We are a global brand with offices located across the US, Canada, Latin America, Australia, Europe and Asia with both a strong local focus and understanding of market needs. Being independent gives our brokers the freedom to deliver the best solutions and combined with our collaborative team approach, single platform worldwide and renowned personal service, we are the independent broker of choice.

About the department

The Finance department in London is made up of the Group function, together with the UK and International finance teams who specifically support those divisions. The key areas are:

- Accounts Payable and Treasury
- Financial Reporting
- Financial Planning & Analysis
- Tax Finance Systems

You will have the opportunity to work across each function.

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What we're looking for:

Entry Requirements

- GCSE English and Maths with grades 9-4/A*-C
- Level 3 qualifications such as A Levels, NVQ or BTEC
- A proven interest in Finance & numbers
- Basic level of Excel experience required

Competencies Required

We are looking for driven individuals, who demonstrate curiosity, creativity, and the ability to think critically. You will need to be able to demonstrate an analytical mindset, together with an intuitive ability to look at numbers and draw the correct conclusions. These supplement the five core BMS values:

- Accountable
- Entrepreneurial
- Collaborative
- Empowering
- Disciplined

What's in it for me?

This role offers a competitive salary and bonus, 27 days holiday, plus access to our personalised benefits platform, Your Rewards, including:

- comprehensive private medical cover for you and your dependents
- complimentary annual health checks
- access to a virtual 24hr GP
- critical illness cover
- gym subsidy & dedicated wellbeing support
- retail discounts
- opportunity to purchase equity
- defined contribution pension with at least 7.5% from BMS

BMS Group Ltd

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In addition, apprentices will also receive:

- £200 clothing allowance upon joining
- £50 per month BMS contribution into a workplace ISA for the duration of the apprenticeship scheme
- Membership to a recognised Accountancy body upon completion of the requisite exams
- £400 qualification award upon completion professional qualification
- Full study support including revision aids, exams and study days
- Student discounts

Through our Diversity, Equity and Inclusion (DEI) vision, we are committed to 'building a culture of belonging for all, valuing diverse perspectives and embracing authenticity.' As such, we have created our 'BMS Together' programme, with dedicated training, collaborative committees and intentional partnerships. In support of our ESG vision, we offer two additional paid days each year to take part in charitable work.

BMS offers flexible and hybrid working policies and we're happy to discuss options with you upon application. Please let our team know if you require any adjustments to support you through the application process.

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