

Position Title: Underwriter

Division: BMS Specialty Risks Underwriting Managers Ltd.

Location: Vancouver, British Columbia

Reports to: Office Manager/Underwriter

Key Responsibilities & Accountabilities:

- Writing Commercial/HNW Personal Property & Liability Wholesale business
- Attracting and winning new business
- Broker liaison
- Rating risks & building rating systems
- Understanding policy forms
- Updating aggregate exposure database
- Data entry and administrative duties
- Adhering to BMS Group Minimum standards, policies and procedures

Behavioural Competencies Required:

- Ability to generate new business using contacts in BC and Canada-wide
- Flexible and proactive, “hands on” nature
- Ability to work in a small team
- Ability to take the initiative with development of new ideas and plans
- Self-motivated, strong and independently minded
- Pragmatic but with the confidence to assert themselves when required
- Ability to build strong working relationships
- Flexibility to travel throughout Canada and occasionally the UK

Skills & Experience Required:

- At least 5 years’ experience in the Insurance industry (ideally in Underwriting with a background in the Insurance Company market or a Broker)
- CIP designation
- Strong communication skills, with ability to write clearly and unambiguously
- Ability to analyze, assimilate and interpret information quickly
- Attention to detail
- Sound understanding of regulation and legislation requirements

Group Alignment:

- The candidate must demonstrate the five BMS Values:
 - We are Passionate about our Clients
 - We believe in Communication & Teamwork
 - We exhibit Enthusiasm & Energy
 - We believe in Maximising Potential
 - We act with Professionalism & Pride